

COUNCIL OF CHELMSFORD SCHOOLS

Chelmsford High School - McCarthy Middle School - Parker Middle School
Byam Elementary School - Center Elementary School - Harrington Elementary School - South Row Elementary School
Chelmsford Integrated Preschool

Minutes of May 28, 2025 meeting HYBRID meeting 7:10pm start, adjourned: 9:00 pm

Welcome – Melissa Brennan, Secretary

Nominations & Voting results

- Co-president: Lisa Bryant & Ginger Skoog
- VP Photos: Amanda Collison
- Treasurer: Courtney Cooper
- VP Community Read In: Melissa McCaffrey
- Secretary: Melissa Brennan
- Voted in one vote in whole
- Liz Noke first, Jen Del Solar Seconded...nomination plate
- unanimous vote yes for whole new board...quorum full

Minutes – written by Secretary Melissa Brennan

- Motion to accept minutes-passed
- Kristen Faucher first, Theresa Evans seconded.
- All in favor

Treasurer's Report - Lisa Bryant

- Motion to accept Treasurer's report and proposed budget - passed
- Kristen Faucher first, Ashley Cakounes seconded
- All in favor
- proposed budget for 2025-2026 school year will include:
 - CoCS will reserve \$6,000 to replenish funds to cover scholarship and line items. CoCS will then distribute the balance of picture money to individual PTOs.

Superintendent's Report – Dr. Jay Lang, Superintendent

- Back to school supplies will be provided again for 25-26
- Parker building project
 - Project manager selected
 - Designer should be on board over summer
 - Design options finalized by end of next year
 - New school should open fall 2030

School Committee Report – Maria Santos

- Advocating to get involved in town meeting
- Enrollment is at same level as last year
- Presentation on Unified Sports
- Students who want to be teachers can get up to 30 credits for teaching degree while at CHS

Photo VP Report – Amanda Collison, VP

- All families who purchase photo package next year will receive complementary photo

CHIPS REPORT, Liz Noke

- Goats came today
- Would love to have a music program next year. Suggestion given to reach out to CFOM.

Center REPORT, Jen Del Solar

- Science Fair
- Art and book fair at same time
- Purchased back drop to use as photo opp at all events
- Hosted skate night and covered cost of all skate rentals
- Recycle Day was great
- Square 1 art - art teacher got all students to participate
- Used food and nutrition department for our staff appreciation taco bar - it was delicious
- A mini pony is coming to 4th grade for enrichment

Byam REPORT, Carolyn Sousa

- Successful walk a thon
- Musical is a free event
- Art show is paired with scholastic book fair
- Classroom restock
- Food truck coming for staff on last day of school
- Started a Byam VIP list email with more detailed information for families that want it
- Third graders went to Tea Party museum
- Author visit coordinated with Silver Unicorn bookshop

Harrington REPORT – Dana Roof

- Read a thon - used raffles this year based on amount of reading, as well as money pledged
- Staff appreciation lunch
- Art night joined with ice cream social
- NHS were used for volunteers
- We got parents to volunteer by threatening to shorten the event if not enough volunteers

South Row REPORT, Ashley Cakounes

- Sunshine dance paired with basket raffle
- Trying Zephy for a mini fundraiser

Parker and McCarthy REPORT

- 8th Grade will be having their celebration
- Boston Glory is owned by a local family - encourage partnerships
- Recycle Day was successful
- We had a lot of scholarship applications

CHS REPORT, Thersa Evans

- Thank you to Jay for additional funding for staff appreciation
- After prom coming up
- Staff appreciation lunch coming up

Scholarships - Courtney Cooper

- Winners of \$1,000 each
 - Joe Evans

- Ava Carvalo
- Staff winners of \$100 each
 - Ms. Lauren Schulman
 - Mr. Tom Peterson
- each recipient is presented with flowers and asked to have a photo taken

New Business:

- Starting next school year, we will have a 1 hour get together social in the library before the CoCS meeting. Chance to put faces to names, and get to know each other
- CoCS plans to host workshops over Zoom for bylaws, etc.
- Hope to host an event with Dr. Jill Walsh next school year
- Hoping to go live with microsite on June 7
- Meetings for 2025-2026 school year
 - October 16
 - January 15 (quorum needed, virtual only)
 - March 26 (virtual only)
 - May 18 (quorum needed for board vote, hybrid for scholarship award)
- CoCS asked all PTO boards to provide budgets
 - Wanted to discuss best practices
 - Wanted to discuss end of year
 - This way we can learn from each other
 - Center and Harrington have laminating machines, but handle expenses differently
- Bylaws Committee
 - We need 3 volunteers to join a committee to update the CoCS bylaws
 - Ashley and Jen volunteered
- Ginger to investigate whether having planning board, etc. come to meetings and give overview of what's on their plates would be beneficial

Meeting Adjourned – 9:00pm

Amanda Collison first, Courtney Cooper seconded.

All in favor